

**VIRGINIA BOARD OF FUNERAL DIRECTORS & EMBALMERS  
SPECIAL CONFERENCE COMMITTEE  
MINUTES**

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January 10, 2017

**Department of Health Professions  
Perimeter Center  
9960 Mayland Drive, Suite #300  
Henrico, Virginia 23233**

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- CALL TO ORDER:** A Special Conference Committee of the Board was called to order at 1:40 p.m.
- MEMBERS PRESENT:** Blair Nelsen, FSL, Chair  
Frank Walton, FSL
- DHP STAFF PRESENT:** Lynne Helmick, Deputy Executive Director  
Emily Tatum, Adjudication Specialist
- MATTER:** **Brian Vichon Wilson, F.S.L.**  
License # 0502-900788  
Case # 174571
- DISCUSSION:** Mr. Wilson appeared before the Committee in accordance with the Notice of the Board dated December 6, 2016. Ms. Wilson was present and was not represented by an attorney.
- The Committee fully discussed the allegations as referenced in the December 6, 2016, Notice of Informal Conference.
- CLOSED SESSION:** Upon a motion by Mr. Walton, and duly seconded by Mr. Nelsen, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Brian Vichon Wilson. Additionally, he moved that Ms. Helmick and Ms. Tatum attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its discussions. The Committee entered into closed session at 2:03 p.m.
- RECONVENE:** Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session at 2:32 p.m.
- DECISION:** Upon a motion by Mr. Walton and duly seconded by Mr. Nelsen, the Committee moved to order Mr. Wilson to pay a monetary penalty of \$500 and complete 1 hour of continuing

education in embalming and 1 hour of continuing education in Virginia laws and regulations.

The motion carried.

**ADJOURNMENT:**

The Committee adjourned at 2:39 p.m.

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Blair Nelsen, FSL, Chair

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Corie Tillman Wolf, Executive Director

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Date

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Date

